

**BELIEVING IN KIDS & FAMILIES
COUNSELING SERVICES
SUE E. COFFEY
LICENSED CLINICAL SOCIAL WORKER**

AUTHORIZATION TO RELEASE/REQUEST INFORMATION

Believing in Kids & Families, LLC is hereby authorized to () release/() request information contained in the client record of:

Client's Name

Date of Birth

Please () release information to/ () request information from:

(Name, address, and phone number of person, agency, school, institution)

The following information is authorized for release:

- | | |
|--|---------------------------------------|
| () Psychiatric evaluations | () Medical history/physical exams |
| () Psychological assessments | () Psychosocial assessments |
| () Educational/Learning/Language Assessments | |
| () Diagnostic Evaluations/Assessments | |
| () IEP's/Special Education Plan | () Progress Reports |
| () Discharge Summaries | () Treatment Plans |
| () Individual/Group Progress | () Other _____ |
| () Other _____ | () Other _____ |

The release/request of this information is for the purpose of: _____

Federal confidentiality rules (42 CFR, Part 2) prohibit any further disclosure of this information unless expressly permitted by written consent.

This consent is voluntary and is valid for a period not to exceed 60 days following termination of services. The consent may be revoked at any time by written notice or by a change in guardianship or custody.

The following signed consent hereby releases the above parties from any liability, which may result from providing this information.

I hereby acknowledge that I have received the Notice of Privacy Rights from my therapist and understand how they relate to this authorization to request/release information.

Signature of Client

___/___/___ through ___/___/___
Time-frame valid for

Signature of Parent/Guardian

___/___/___ through ___/___/___
Time-frame valid for

Signature of Parent/Guardian

___/___/___ through ___/___/___
Time-frame valid for

Signature of Witness

___/___/___ through ___/___/___
Time-frame valid for

P.O. BOX 784, LITTLETON, CO 80160 303.794.7008